Venue: Linda Body's home, Dunfermline.

Present: David Gibson (DG), Linda Body (LB), Kaye Lynch (KL), George Shepherd (GS), George Berwick (GB), Ian Nicol (IN), Janet Kerr (JKe), John King (JK), Nan Shepherd (NS), Lin Jones (LJ), Dougie Latto (DL).

Apologies: As all of the Committee were present there were no apologies.

As this was the first Committee Meeting after the 2017 AGM the business of allocating posts and duties was conducted prior to the start of the Committee meeting.

Confirmation of the Post Holders that were elected at AGM:
- President: David Gibson
- Chair: Linda Body
- Treasurer: Ian Nicol

Election of Secretary:
- Secretary: Janet Kerr. Proposed by LB, seconded by DG.
The post of Secretary was duly accepted by JKe.

Set Quorum: Due to there being a larger Committee than in past years it was proposed that the Quorum should be increased from 4 to 5. This was proposed by IN and seconded by DG. The motion was carried therefore the Quorum for 2017/2018 was set as a minimum of 5 Committee members.

Set Emergency Committee:
- It was proposed that the Emergency Committee should also be increased by one member. This was proposed by LB and seconded by JK. The motion was carried therefore the Emergency Committee for 2017/2018 was set as follows:- President, Secretary and Treasurer plus 2 other Committee members.

Appoint/Confirm Obligatory Roles:
- Registration: David Gibson
- Welfare: Linda Body
- Newsletter: Dougie Latto

Appoint/Confirm other Post Holders:
- Runs: Linda Body, Nan Shepherd, Kaye Lynch
- Minutes: Dougie Latto
- Social: George Shepherd
- Right to Ride: George Berwick
- Hut Custodian: George Berwick

Non Committee Help:
- Webmaster and Social Media: George McDermid (GMcD).

Appoint Cycling UK (Scot) rep.
- No-one was appointed to this post.

Confirm Collective Responsibility:
The Collective Responsibility was confirmed.

Confirm the Committee Contact List:
The Committee Contact List was confirmed as being correct after adjustment to JK’s email address.

Committee Duties List:
The Committee Duties List was unchanged.

Schedule for Committee Meetings/AGM for 2018:
The 2018 Committee meetings will be held in the months of February, May and August. There will also be a Committee meeting prior to the AGM to set the AGM venue/format/agenda with a meeting soon after the AGM in November.
COMMITTEE MEETING

MINUTES OF THE PREVIOUS 2 MEETINGS:
The minutes of the Committee meeting held on the 28th Aug. 2017 were proposed as being accurate by KL and seconded by IN.
The minutes of the Committee meeting held on the 7th Oct. 2017 were proposed as being accurate by LB and seconded by DG.

MATTERS ARISING:

Annual Lunch- GS, Social Secretary, suggested the following venues for the Annual Lunch
- The Tipsy Nipper, Glenrothes Airport. 3 courses for £13.25.
- The Drummond, Markinch. 3 courses for £16 - £18.
- Cluny Clays, nr. Cluny. £12 for 2 courses.
- Largo Hotel, Upper Largo. Approx. £14 (tbc) for 3 courses plus tea/coffee.
  (Tea and coffee at the first 3 venues was to be confirmed)
Dunnikier Golf Club was suggested by JKe as another possible venue. After discussion it was decided that a separate function room was essential for the Club’s requirements and that the Drummond would be the preferred venue given its proximity to a railway station (if it had a function room). The date for the Annual Lunch was set as 13th Jan. 2018 as it was felt that the 6th Jan. was too close to the Festive Season. Action GS to establish which of the venues had function rooms and get costs.

Annual Prizes- prizes would be given for the Best Newsletter contribution and a Photo and Caption competition (to be held at the Annual Lunch). Due to unforeseen circumstances the list of those who have attended the Wednesday and Saturday Runs is incomplete therefore there will be no prizes given this year for the best Wed./Sat. Runs Attendees.

Film Show- the Treasurer, IN, proposed that the Film Show (suggested at the 7th Oct. meeting) should be held as a free event and that the ‘yesteryear’ film of the Lothian DA (recently posted on Facebook by GMcD) could perhaps be included in the evening’s entertainment too.
The cost of the film including the licence to show it publicly for 2 years and advertising material amounted to £60. It was estimated that once a hall had been hired, with the provision of teas and biscuits afterwards, it would cost the Club approximately £100.
IN’s suggestion that the film show should be held as a ‘free’ event was proposed by LB and seconded by JK. As there were no objections it was decided that the film show should go ahead with the costs of purchasing the film, hall hire etc. to be paid from club funds. Action GS to contact GMcD re the format of the film and the feasibility of using the Facebook clip.

REPORTS:

Secretary: (Outgoing Secretary, KL) The secretary’s email address, used by KL for Cycling UK business, has not been functioning properly for approximately 2 months and has not yet been transferred over to the new Secretary, JKe. Action KL to contact GMcD for advice on the email changeover.
An email from Esmond Sage (ES), Cycling UK, Scotland East Development Officer, was received giving information about 3 courses that were being run in Fife under the Big Bike Revival scheme. The courses are open for all Fife & Kinross members on application to Cycling UK’s ES.
The courses are- 1. Cycle Ride Leader training. 2. First Aid. 3. Roadside Repair. Action KL to contact GMcD to post the course information on Social Media and the Club’s Webpage.
(Incoming Secretary, JKe) An email was received from John Oates informing us that the terms of our membership of the Fife Access Forum is due to expire. We are invited to nominate someone from our Member Group (by 1st Dec.) for the Fife Access Forum. At present our rep. is GB who is willing to be re-nominated to the forum. Action JKe to contact John Oates with our nomination.

Treasurer: Bank a/c at AGM £1868.67
Petty Cash at AGM £33.25
New income £15.84
New spend £21.03
Current total £1896.73

The Audited Group Accounts to 30th Sept 2017 were submitted to Cycling UK HQ within the required deadline.
Registration: The membership remains at 314.

Welfare: LB felt that the Welfare Officer should perhaps be someone who knew all of the ‘older’ members of the club and had possibly even cycled with them in the past. LB was willing to stand down in favour of someone who met the criteria but here were no volunteers from the Committee. LB kindly remained in post and would soon be contacting 2 members in particular (names withheld from the minutes to respect their privacy)

Newsletter: A newsletter is pending. The Editor now has enough copy to compile a newsletter which he hopes to have published as soon as his health allows.

Runs: IN stood down from the Runs Committee and his place taken by KL. The Runs Committee now consists of LB, KL and NS. A Runs Committee meeting will be held in the very near future, date/venue TBC.

Social: A 10 pin evening had recently been held and was deemed to have been a success with all of the 10 participants having enjoyed the evening. The Film Show was discussed further (see Matters Arising above) There was a suggestion that it could possibly be used as a ‘Fundraiser’ by inviting a guest speaker i.e. Graeme Obree himself. It was decided that this should be discussed at a later meeting after the Film and the rights to show it had been purchased.

Right to Ride: GB would be attending a Fife Council Access meeting next week. IN stood down from the post of Right to Ride Officer (road)

Hut: The Lochearn Hut had been used recently.

Website: No report.

Social Media: DG, LB and KL met with GMcD to discuss the future use of Social media in our group and the way ahead. No firm decisions were made. The use of a Facebook ‘Open Group’ by Cycling UK Highlands was used as an example of how social media could be used by members to organise meets etc. As Fife & Kinross presently uses a Facebook ‘page’ rather than a Facebook ‘Open Group’ it was decided (after some discussion on the pros and cons) that Facebook would not be used as a tool to post the Runs List for the time being. It was thought that a Facebook ‘Open Group’ could perhaps serve Fife & Kinross better than our present Facebook ‘Page’ does. Action LB to contact GMcD to discuss possible change.

A.O.C.B. 1. An email from JKe with several proposals regarding the type of runs/meets that could be organised to help attract new members was read out in full. JKe cited Kinross Cycling Club (KCC) as being a good model of how Group Rides could be organised to suit various levels of fitness/ability. JKe informed us that KCC has 8 routes posted that could possibly be used by our group. JK has also had contact with KCC with similar good feedback. There followed a lengthy discussion on whether we could, or should, adopt a similar approach of group riding with differing opinions and counter suggestions. As no clear outcome could be reached it was decided that the subject of Group Rides would be discussed again at the next meeting.

2. The Runs Committee required a list of Runs Locations and their map references. Action IN to send the list to LB.

3. GB had attended the Cycling UK (Scot) AGM and gave feedback.

There being no other competent business the meeting closed at 21:33

Next Committee meeting: John King’s home, Strathmiglo. 7 p.m. 5th February, 2018.