

# Cycling UK's Social Event Registration Form

## For Event Organisers

Please use this form to consult with Cycling UK and provide the required information for any social events which include something which feels more than a simple social setting, for example have food vendors, providing entertainment or using 3<sup>rd</sup> party contractors. A risk assessment must also be completed ahead of the event and kept for your own records in case of an incident that may lead to a claim against you or your group as organisers. You can use your group's Publicity Page to list the event in our UK Cycling Events Guide as well.

### Event Details

Name of Group/Club:	<input type="text"/>	Name of Organiser:	<input type="text"/>
Email Address:	<input type="text"/>	Phone Number:	<input type="text"/>
Name of Event:	<input type="text"/>	Total number expected:	<input type="text"/>
Event Date & Location:	<input type="text"/>	Date of risk Assessment:	<input type="text"/>
Event Website:	<input type="text"/>		

### Insurance Details:

Do you intend to include any other activities other than cycling or provide any entertainment?

Do you have a risk assessment or risk management plan for your event? (Please send to [membership@cyclinguk.org](mailto:membership@cyclinguk.org) alongside this registration form)

Are you using any other companies or service providers for managing any aspects of the event? Please list these and the services they will be providing.

If applicable, do all contractors, performers and exhibitors have a minimum of £2m public liability insurance to cover their activities?

### Additional Information

Any other relevant details: