

## Cycling UK Board of Trustees meeting

Summary of the meeting held at 10.30am on Saturday 21<sup>st</sup> January, 2017 at the Wesley, 81/103 Euston Street, London NW1 2EZ

- 1) **Election of Chair and Vice Chair:** Dan Howard was elected as Chair and Jaki Lowe was elected as Vice Chair for 2017
- 2) **Board Committees:** Membership and Chairs for the four Board committees were agreed – these being Finance and Performance, Audit, Nominations and Remuneration
- 3) **CEOs report, Business Plan, Risk register and action updates:**
  - a. Update on Cycling Development delivery work and partnerships across the four nations
  - b. Rollout of the UK government's Cycling Walking Investment Strategy
  - c. Expansion of cycling groups
  - d. Campaigning including Space for Cycling workshops
  - e. Further development of Big Bike Revival
  - f. Reviewed progress on Equalities to report back in April 17 Board meeting
- 4) **Subscriptions:** The membership subscription motion for the AGM was discussed. This will go to our AGM for review and final approval.
- 5) **Updated Memorandum and Articles and Rules:** The Board carefully reviewed a summary of the feedback received following the consultation. The Board approved the draft changes. These will go to the AGM for review and final approval.
- 6) **Financial:** Review of Management Accounts, review and approval of a) audit plan, b) Annual Report and Accounts
- 7) **Marketing plan:** The Board reviewed and approved the updated Marketing Plan (Jan 17 – March 18) which projects a steady increase in membership.
- 8) **Cycling UK Holidays and Tours:** Directors were approved
- 9) **Cyclists Defence Fund and Cycling History and Educational Trust:** Trustees were nominated and approved

Full minutes to be published in due course following approval at the next Board meeting.