

Present:

Council Members

Richard Bates
Welna Bowden
Peter Brake
Jim Brown (Trust)
John Catt (Trust)
Martin Cockersole
Stephen Coe
Simon Connell
David Cox (Chair)

Roger Crosskey
Barry Flood
Peter Hayman
Dan Howard
John Radford
Julian James
David Robinson

HQ Staff

Kevin Mayne
Gordon Seabright
Roger Geffen
Sue Cherry (Minutes Sec)

Ordinary Business

1 Chair's Communications

David Cox opened this historic meeting by welcoming Gordon Seabright CTC's new Chief Executive to the meeting and wished him luck in his new post. This is the last Council meeting Kevin Mayne would attend so he thanked Kevin on behalf of all Council for the exceptional service he had giving CTC over the past 14 years, and wished him well for the future.

He mentioned the 'Times' newspaper campaign on cycling and felt the attitude towards cycling is slowly changing and encouraged Councillors to lobby their local Councillors at this important time.

2 Apologies for Absence (Club and Trust)

Apologies for absence were received from Arthur Spurr, Tim Jackson, Colin Brown, Graham Smith, Carol McKinley, Jon Snow and Shivaji Shiva.

3 Declarations of 'Conflicts of Interest' (Club and Trust)

Roger Geffen declared he was a Trustee of the 'Cyclists' Defence Fund'

4 Minutes of the previous meeting (Saturday 21st January, 2012 – attached) – (Club and Trust)

The Minutes were agreed as a true and accurate record of the meeting.

5 Notification of Any Other Business (Club and Trust)

Roger Crosskey wanted to raise 'Abuse against women cyclists', it was agreed this would be taken under Item 20.

6 Matters arising from the previous meeting (Club and Trust)

Richard Bates asked about the progress of electing a new councillor for the vacancy in the South East. Kevin Mayne confirmed as this post was due for election in August and an article highlighting forthcoming elections would appear in the next issue of 'Cycle'.

Martin Cockersole referred to 'Terms of reference' and asked that this be sorted out between Way Forward and Management Committees. It was agreed the Executive Committee should take this forward.

AP1: Executive Committee to agree 'terms of reference' between the two committees

7 Chief Executive's Report – (Club and Trust)

Gordon Seabright highlighted the report mentions a partnership with Pace Cycles to deliver cycle hire, retail, education and outreach activities at Dalby Forest. This tender is being re-looked at by Forestry Commission so is now on hold.

He Confirmed the Website is top priority for all Staff to load the content ready for the go-live date of 1st May, 2012, we will be then start to develop the site.

State of Play came to National Office and presented their survey findings to Staff who all found the results very interesting and useful.

7.1 Web site report.

There were no further questions from the paper circulated.

8 Executive Committee (Club and Trust)

8.1 Meeting held on the 8th February, 2012

This paper was noted.

8.2 AGM Preparation – (Club)

David Cox referred to the circulated document and confirmed all normal papers would be published so all will be in the public domain.

It was confirmed there would be a team meeting at 11.00 on 12th May before the AGM to discuss any 'matters arising' between now and the AGM day.

8.3 Charity registration

A discussion followed on the update on the progress of charity registration paper circulated and the Chair highlighted the need for Councillors to explain to their membership the importance of voting. 'Cycle' magazine can't do it on its' own we need to get the message out there that 75% yes vote is needed.

Kevin Mayne reminded Council that the facility exists to send out emails from Councillors to their regions via National Office. It was suggested that the positive case for the vote should be sent out and no attacks made on those who may still oppose.

Kevin Mayne reminded Council that a 'Trustees Declaration' form needed to be completed by each Councillor and returned to Carol McKinley declaring any other Trusteeships for the Charity Commission.

AP2: Carol McKinley to circulate form to be completed by each Councillor

9 Awards and Recruitment Committee (Club)

9.1 Volunteer of the Year for 2012

David Cox mentioned the Committee received a good number of nominations and letters had gone out to the winners inviting them to the national dinner for the presentation of their Award. It was felt advertising for nominations for these Awards should start earlier in the year. This point was noted.

David Cox also drew attention to the fact that next CTC will need a new President. It was agreed the Job Description would be circulated to Council and any ideas of names for the position should be emailed to him.

AP3: Sue Cherry to circulate Job Description to Council

10 Management Committee – matters arising (Club and Trust)

10.1 Meeting held on 14th March, 2012

Barry Flood confirmed the Minutes of this meeting were produced within a week of the meeting but he had not agreed and circulated them due to other commitments. He highlighted a few points from the meeting:-

- The recent meeting was held at National Office to give Councillors a chance to socialise with Staff which worked well.
- The Project Accounting is progressing well
- Simon Connell wrote an excellent paper on the Subs increase to £41 and highlighted the importance of encouraging young membership.

11 Way Forward Committee – matters arising (Club and Trust)

11.1 Meeting held on 25th February, 2012

David Cox confirmed that he chaired the meeting and during the meeting an interested 'Scoping Exercise' took place to brainstorm ideas for expanding membership. It was agreed the findings would be Arthur compiled and circulated, and added to the strategic Plan.

AP4: Finished document to be circulated

Resolutions

12 Council agrees that Kevin Mayne's name be removed from Companies House as Company Secretary for all registered companies within the CTC Group and Gordon Seabright be appointed as Company Secretary for all registered companies within the CTC Group.

Agreed: Nem Con

13 Council agrees to remove Kevin Mayne's name from the list of authorised signatories and add Gordon Seabright.

Agreed: Nem Con

14 Charitable Trusts –

14.1 CTC Charitable Trust – Annual General Meeting

14.1.1 Authority to sign Written Resolutions

Council agrees that Gordon Seabright as Company Secretary be authorised to sign Written Resolutions of CTC Charitable Trust as directed by Council.

Agreed: Nem Con

14.1.2 Written Resolutions

Council agrees to Written Resolution 1 as set out in the paper circulated to Council.

Council agrees to Written Resolution 2 as set out in the paper circulated to Council.

Agreed: Nem Con

14.2 Cyclists' Defence Fund – Annual General Meeting

14.2.1 Authority to sign Written Resolutions

Council agrees that Gordon Seabright as Company Secretary be authorised to sign Written Resolutions of The Cyclists' Defence Fund as directed by Council.

Agreed: Nem Con

14.2.2 Written Resolutions

Council agrees to Written Resolution 1 as set out in the paper circulated to Council.

Council agrees to Written Resolution 2 as set out in the paper circulated to Council.

Council agrees to Written Resolution 3 as set out in the paper circulated to Council.

Agreed: Nem Con

- 15** The Council resolves to send a letter of Loyal Greetings to our Patron Her Majesty the Queen on the occasion of her Diamond Jubilee and authorises the Chair of Council to sign the letter on behalf of Council.

Jim Brown proposed that this item not be on the Agenda.

Proposed by: Jim Brown Seconded by: Roger Crosskey

Voting took place in favour of this item not being on the Agenda.

Voting: 2 = Against 8 = to consider original motion

The value placed by CTC of its Royal Patronage was explained by Gordon Seabright.

Voting in favour of sending the letter:

Vote: In favour = 10 Against = 1

General Business:

16 Presentation by Roger Geffen Campaigns and Policy Director (Trust)

Roger Geffen explained what each member of his department were responsible for and then gave a short presentation on the issues the C&P department were working on. A short Q&A session followed.

Thanks were given to Roger for his very informative and enjoyable presentation.

17 Goals for 2012 for Council (paper attached) (Club and Trust)

David Cox asked how Council were doing on this. He had received several comments and had phone conversations linking Councillors up with each other. He felt this was going well and shared experiences were being discussed and worked on.

Colin Brown had agreed to help with the next 'awayday'. A date needed to be agreed on.

AP5: Sue Cherry to progress this

18 Regions and Devolved Countries (Club and Trust)

David Cox referred Council to the paper circulated. Council for Scotland will cease to operate and that all the locally managed activities of CTC in Scotland revert to the care and oversight of the present CTC Scotland Committee.

Proposed by: Peter Hayman Agreed by: Martin Cockersole Agreed: Nem Con

Peter Hayman thanked Kevin Mayne and Council for their support and confirmed that CTC Scotland Committee now have a high profile new Chair Chris Oliver which is excellent news.

19 Relations with other organisations (Club and Trust)

Gordon Seabright confirmed that meetings with all the leading organisations will be arranged for the next month where he will meet up with the CEO's to discuss the future.

20 Any other Business (Club and Trust)

Roger Crosskey noted that the UK had committed to signing and ratifying the Council of Europe's Convention on Preventing and Combatting Violence against Women on 8th March; International Women's Day. The Convention requires signatories to take action to combat 'verbal, non-verbal and physical' violence ranging from abuse to domestic assaults and murder. He knew anecdotally that female cyclists suffered gratuitous sexist abuse and asked whether Council would write to the Equalities Minister drawing her attention to this, as it would be unlikely to occur to Government as an area needing attention.

Proposed by: Roger Crosskey Seconded by: Welna Bowden

A discussion followed and Roger Geffen agreed that there were plenty of anecdotal reports but no hard quantified data and Ministers preferred certainty when being asked to take action. Several speakers pointed out that male cyclists also suffered abuse and drivers aggressively driving too close to them. Roger Crosskey suggested that CTC might look to work with other organisations, including LCC and women's groups to investigate the issue further.

It was agreed Roger Crosskey would gather the data and write a letter for the Chair to sign.

Agreed: Nem Con

AP6: Roger Crosskey to draft a letter for the Chair to sign on behalf of CTC

21 Review of meeting feed-back – (please complete enclosed form)

CTC National Council and CTC Charitable Trust

Minutes for the meeting held at 10.30am on Saturday 24th March, 2012 at the Charity Centre, 24 Stephenson Way, London NW1 2DP Tel No: 0207 209 1015

David Cox asked Council to complete this form and hand it in as their feedback is important. He had acted on feedback from the last meeting by moving his position in the room had and felt it had worked well.

AP7: Carol McKinley to collect comments and feed back to the next meeting

22 Date of next meeting – Saturday 21st July, 2012 – at the Charity Centre

- 22.1 CTC Calendar (attached)
- 22.2 CTC Councillors Contact List
- 22.3 CTC Staff Phone list

Meeting closed at 2.50

At the end of the meeting a presentation was made to Kevin Mayne and members paid tribute to us a unique contribution to CTC and cycling in this country.