

Circulation:

**Council Members**

All CTC National Council

**Trust Trustees**

All Trustees

**HQ Staff**

Kevin Mayne  
Gordon Seabright  
Carol McKinley  
Roger Geffen  
Sue Cherry (Minutes Sec)

**Ordinary Business**

- 1 Chair's Communications**
- 2 Apologies for Absence (Club and Trust)**
- 3 Declarations of 'Conflicts of Interest' (Club and Trust)**
- 4 Minutes of the previous meeting (Saturday 21<sup>st</sup> January, 2012 – attached) – (Club and Trust)**
- 5 Notification of Any Other Business (Club and Trust)**
- 6 Matters arising from the previous meeting (Club and Trust)**
- 7 Chief Executive's Report – (paper attached) – (Club and Trust)**
  - 7.1 Web site report (Paper attached)
- 8 Executive Committee (Club and Trust)**
  - 8.1 Meeting held on the 8<sup>th</sup> February, 2012 – (minutes attached)
  - 8.2 AGM Preparation – (Agenda and papers attached) – (Club)
  - 8.3 Charity registration (paper attached)
- 9 Awards and Recruitment Committee (Club)**
  - 9.1 Volunteer of the Year for 2012
- 10 Management Committee – matters arising (Club and Trust)**
  - 10.1 Meeting held on 14<sup>th</sup> March, 2012
- 11 Way Forward Committee – matters arising (Club and Trust)**
  - 11.1 Meeting held on 25<sup>th</sup> February, 2012 – (minutes attached)

**Resolutions**

- 12 Council agrees that Kevin Mayne be removed from Companies House as Company Secretary for all registered companies within the CTC Group and Gordon Seabright be appointed as Company Secretary for all registered companies within the CTC Group.**
- 13 Council agrees to remove Kevin Mayne from the list of authorised signatories and add Gordon Seabright.**
- 14 Charitable Trusts –**
  - 14.1 CTC Charitable Trust – Annual General Meeting**

14.1.1 Authority to sign Written Resolutions

Council agrees that Gordon Seabright as Company Secretary be authorised to sign Written Resolutions of CTC Charitable Trust as directed by Council.

14.1.2 Written Resolutions

Council agrees to Written Resolution 1 as set out in the paper circulated to Council.

Council agrees to Written Resolution 2 as set out in the paper circulated to Council.

**14.2 Cyclists' Defence Fund – Annual General Meeting**

14.2.1 Authority to sign Written Resolutions

Council agrees that Gordon Seabright as Company Secretary be authorised to sign Written Resolutions of The Cyclists' Defence Fund as directed by Council.

14.2.2 Written Resolutions

Council agrees to Written Resolution 1 as set out in the paper circulated to Council.

Council agrees to Written Resolution 2 as set out in the paper circulated to Council.

Council agrees to Written Resolution 3 as set out in the paper circulated to Council.

- 15 The Council resolves to send a letter of Loyal Greetings to our Patron Her Majesty the Queen on the occasion of her Diamond Jubilee and authorises the Chair of Council to sign the letter on behalf of Council.

**General Business**

**16 Presentation by Roger Geffen Campaigns and Policy Director (Trust)**

**17 Goals for 2012 for Council (paper attached) (Club and Trust)**

**18 Regions and Devolved Countries (Club and Trust)**

**19 Relations with other organisations (Club and Trust)**

**20 Any other Business (Club and Trust)**

**21 Review of meeting feed-back – (please complete enclosed form)**

**22 Date of next meeting – Saturday 21<sup>st</sup> July, 2012 – at the Charity Centre**

22.1 CTC Calendar (attached)

22.2 CTC Councillors Contact List

22.3 CTC Staff Phone list