

Circulation:

**Council Members**

All CTC National Council

**HQ Staff**

Gordon Seabright

Carol McKinley

Sue Cherry (Minutes Sec)

Roger Geffen

**Ordinary Business:**

**1 Chair's Communications**

**2 Apologies for Absence**

**3 Declarations of 'Conflicts of Interest'**

**4 Minutes of the previous meeting held on Saturday 18<sup>th</sup> January, 2014 – (attached)**

4.1 Action Points from the previous meeting – (paper attached)

**5 Notification of Any Other Business**

**6 Matters arising from the previous meeting not covered on the Agenda**

**Reports:**

**7 Chief Executive's Report – (paper attached – Gordon Seabright)**

7.1 Complaints Report

7.2 AGM Briefing – (Agenda Attached)

7.3 Campaigns Briefing – (paper attached – Roger Geffen)

Paper presented to Strategy and Policy Committee last autumn. Roger Geffen to provide verbal update on subsequent developments.

7.4 Vision and Mission Statements – (paper to follow – Matt Mallinder)

**8 Executive Committee (Confidential)**

8.1 Chief Executive Appointment – (Minutes attached – David Cox)

**9 Operations Committee – Matters arising**

9.1 Meeting held on 19<sup>th</sup> March, 2014 – (minutes attached)

9.2 Holidays and Tours update (verbal – Gordon Seabright)

**10 Strategy and Policy Committee – Matters arising**

10.1 Meeting held on 15<sup>th</sup> February, 2014 – (minutes attached)

**11 Council Diversity Survey – (paper attached – Gordon Seabright)**

**12 CTC Brand Refresh – (verbal update – Barry Flood and Jaki Lowe)**

**13 ECF – (verbal update – Barry Flood)**

**Resolutions:**

**14** “Council agrees that, in the event that a Company Secretary is required to carry out that role for any registered company within the CTC Group during the period between the departure of Gordon Seabright and the arrival of a new Chief Executive, Carol McKinley will be appointed as Company Secretary for all registered companies within the CTC Group during that period”

**15 CTC Committee Structure** – (paper attached – Philip Benstead)

**16 Charitable Trusts:**

**16.1 CTC Charitable Trust – Annual General Meeting**

16.1.1 Authority to sign Written Resolutions

Council agrees that Gordon Seabright as Company Secretary be authorised to sign Written Resolutions of CTC Charitable Trust as directed by Council.

16.1.2 Written Resolutions

Council agrees to Written Resolutions 1 as set out in the paper circulated to Council.  
Council agrees to Written Resolutions 2 as set out in the paper circulated to Council.

**16.2 Cyclists’ Defence Fund – Annual General Meeting**

16.2.1 Authority to sign Written Resolutions

Council agrees that Gordon Seabright as Company Secretary be authorised to sign Written Resolutions of The Cyclists’ Defence Fund as directed by Council.

16.2.2 Written Resolutions

Council agrees to Written Resolution 1 as set out in the paper circulated to Council.  
Council agrees to Written Resolution 2 as set out in the paper circulated to Council.  
Council agrees to Written Resolution 3 as set out in the paper circulated to Council.

**General Business:**

**17 Scotland, Wales, Northern Ireland and English Regions**

**18 Any other Business**

**19 Review of meeting feed-back** – (please complete enclosed form and hand in at the end of the meeting)

**20 Dates of next meetings:**

Saturday 10<sup>th</sup> May, 2014 (AGM – Glasgow)

Saturday 19<sup>th</sup> July, 2014

Saturday 18<sup>th</sup> October, 2014

**20.1** CTC Councillors Contact List (attached)

CTC Staff Phone List attached)