

CTC National Council

Agenda for the meeting to be held at 10.30am on Saturday 20th April, 2013 at the Charity Centre, 24 Stephenson Way, London NW1 2DP Tel No: 0207 209 1015

Circulation:

Council Members

All CTC National Council

Trust Trustees

HQ Staff

Gordon Seabright

Carol McKinley

Roger Geffen

Ian Richardson

Sue Cherry (Minutes Sec)

Ordinary Business

1 Chair's Communications

2 Apologies for Absence

3 Declarations of 'Conflicts of Interest'

4 Minutes of the previous meeting (Saturday 19th January, 2013 – attached)

4.1 Action points from previous meeting – (paper attached)

5 Notification of Any Other Business

6 Matters arising from the previous meeting

Reports:

7 Chief Executive's Report – (paper attached)

8 Executive Committee

8.1 Meeting held on the 1st March, 2013 – (minutes attached)

8.2 AGM briefing – (Agenda attached)

9 Operations Committee – matters arising

9.1 Meeting held on 20th March, 2013 – (minutes attached)

9.2 Committee Membership

9.3 Cycling Projects Due Diligence update

9.4 Holidays and Tours update (paper attached – Barry Flood)

10 Strategy and Policy Committee – matters arising

10.1 Meeting held on 16th February, 2013 – (minutes attached)

11 Diversity and Equality – draft action plan – (paper attached – Gordon Seabright)

11.1 Council Diversity Survey (paper attached – Gordon Seabright)

12 Council Governance Reports

12.1 Goals for Council – (paper attached – David Cox)

12.2 Council Skills Audit – (paper attached – Gordon Seabright)

Timed Presentations:

13 CD/Affiliates – (by Ian Richardson Regional Cycling Development Manager) – 11.30am

14 CTC Brand Refresh – (by Matthew Davies, Director of 3C) – 12.00 noon 30 mins, 30 mins Q&A – (paper attached – Gordon Seabright)

15 ECF – (by Dr Bernhard Ensink) – 1.45pm after lunch

Resolutions:

16 Charitable Trusts –

16.1 CTC Charitable Trust – Annual General Meeting

16.1.1 Authority to sign Written Resolutions

Council agrees that Gordon Seabright as Company Secretary be authorised to sign Written Resolutions of CTC Charitable Trust as directed by Council.

16.1.2 Written Resolutions

Council agrees to Written Resolution 1 as set out in the paper circulated to Council.

Council agrees to Written Resolution 2 as set out in the paper circulated to Council.

16.2 Cyclists' Defence Fund – Annual General Meeting

16.2.1 Authority to sign Written Resolutions

Council agrees that Gordon Seabright as Company Secretary be authorised to sign Written Resolutions of The Cyclists' Defence Fund as directed by Council.

16.2.2 Written Resolutions

Council agrees to Written Resolution 1 as set out in the paper circulated to Council.

Council agrees to Written Resolution 2 as set out in the paper circulated to Council.

Council agrees to Written Resolution 3 as set out in the paper circulated to Council.

General Business:

17 Scotland, Wales Northern Ireland and English Regions

18 Any other Business

19 Review of meeting feed-back – (please complete enclosed form)

20 Date of next meeting – Saturday 27th July, 2013 – at the Charity Centre

20.1 CTC Calendar (attached)

20.2 CTC Councillors Contact List (attached)

20.3 CTC Staff Phone list (attached)

20.4 Report & Financial statements 30th September 2012 (attached)