

Circulation:

**Council Members**

All CTC National Council

**HQ Staff**

Paul Tuohy

Carol McKinley

Sue Cherry (Minutes Sec)

**Council Organisation:**

- |   |       |
|---|-------|
| <b>1 Election of CTC Council Officers for 2015</b>  | 10.30 |
| <b>1.1 Chair</b>                                    |       |
| <b>1.2 Vice Chair</b>                               |       |
| <b>1.3 Chair's Welcome</b>                          |       |
| <b>2 Council Committees 2015 – (table attached)</b> | 10.40 |

Notes:

The Standing Orders of CTC Council and past resolutions by Council set out the procedures governing Committees. The members are elected annually by Council. The proposals below have been recommended by the Executive Committee from the 'Expressions of the Interest' received.

The Chair of Council is an ex-officio voting member of all Committees.

The Chief Executive of his representative attends all Committees.

Co-opted members of Council may vote at Committees and fall into the specified number of Councillors on each Committee.

Committees may also co-opt a number of specialist members from outside the Council at a future point, approval of the co-optees is not required by full Council.

**2.1 Appointment of Chairs of the Standing Committees**

**2.2 Awards and recruitment Committee**

Council to appoint members to this Committee; Council Members who have expressed an interest are as attached.

**2.3 Operations Committee**

Council to appoint members to this Committee; Council Members who have expressed an interest are as attached.

**2.4 Strategy and Policy Committee**

Council to appoint members to this Committee; Council Members who have expressed an interest are as attached.

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**3 Appointment of Directors to subsidiary Companies**

CTC Sales Ltd (formerly Shop/ Insurance)	Operations Committee Councillors	Appointed after 2.3 passed
CTC Cycle Racing	Operations Committee Councillors	Appointed after 2.3 passed
CTC Central Ltd (Events and Activities)	Operations Committee Councillors	Appointed after 2.3 passed
Member Group Companies (Holding Structure for member Groups Accounts)	Operations Committee Councillors	Appointed after 2.3 passed

**Ordinary Business:**

11.00

**4 Apologies for Absence**

**5 Declarations of ‘Conflicts of Interest’**

**6 Minutes of the previous meeting held on Saturday 18<sup>th</sup> October, 2014 – (attached)**

6.1 Action Points from the previous meeting – (attached)

**7 Matters arising from the previous meeting not covered on the Agenda**

**8 Notification of Any Other Business**

**The following Agenda items are for discussion and/or decisions:-**

**Reports:**

**9 Chief Executive’s Report – (paper attached)**

11.15

- Operations
- Membership & Marketing
- Cycling Development
- Campaigns
- HR

**10 Governance – Awayday Content (verbal – Paul Tuohy)**

11.45

**11 ECF – (verbal update – Barry Flood)**

**12 Data Protection Policy – (paper attached – Philip Benstead)**

**Motions for Council:**

**13 Annual Report & Accounts for 2013/2014**

12.00

Council is invited to confirm the process by which the Annual Report and Accounts are to be signed off.

**14 Motion:**

Proposed by: Operations Committee

“Council recommends to the Annual General Meeting the appointment of Buzzacott LLP as the Club’s Auditors and to seek the meeting’s approval for Council to fix the Auditor’s remuneration”

**15 Motion:**

“Council’s proposal about Subscriptions for Subscriptions for 2015/2016 to the Annual General Meeting as in the accompanying paper” – (paper attached – Matt Mallinder)

**The following Agenda items are for note:-**

**16 Executive Committee (confidential minutes attached) 12.20**

16.1 Matters arising from the meeting held on 8<sup>th</sup> January, 2015

**17 Operations Committee – (minutes attached)**

17.1 Matters arising from the meeting held on 26<sup>th</sup> November, 2014

**18 Strategy and Policy Committee**

18.1 Matters arising from the meeting held on 27<sup>th</sup> September, 2014 – (minutes attached)

**19 Awards and Recruitment Committee**

19.1 Volunteer of the Year for 2015 (form attached)

**20 2014 AGM report on topics raised – (paper attached)**

**21 Scotland, Wales, Northern Ireland and English Regions**

**22 Any other Business**

**23 Review of meeting feed-back – (please complete enclosed form and hand in at the end of the meeting)**

**24 Dates for 2015 Council meetings: 12.45**

Council are invited to note the dates for the 2015 Council meetings and AGM

Saturday 18<sup>th</sup> April

Saturday 18<sup>th</sup> July AGM also

Saturday 17<sup>th</sup> October

12.45 Lunch