

Circulation:

**Council Members**  
All CTC National Council

**HQ Staff**  
Paul Tuohy  
Carol McKinley  
Roger Geffen  
Matt Mallinder  
Ian Richardson  
Sue Cherry (Minutes Sec)

**Ordinary Business:**

- |  |              |
|--|--------------|
| <b>1. Chair's Communications</b>   | <b>10.30</b> |
| <b>2. Apologies for Absence</b>  |              |
| <b>3. Declarations of 'Conflicts of Interest'</b>  |              |
| <b>4. Notification of 'Any Other Business'</b>   |              |
| <b>5. Minutes of the previous meeting held on Saturday 23<sup>rd</sup> July, 2016 – (attached)</b> |              |
| 5.1 Action Points from the previous meeting – (attached)   |              |
| <b>6. Matters arising from the previous meeting not covered on the Agenda</b>                      |              |

**The following Agenda items are for discussion and/or decisions:-**

**Reports:**

- |   |              |
|---|--------------|
| <b>7. Governance</b>  | <b>10.50</b> |
| a) Recruitment Update – (verbal)  |              |
| b) Nominations Committee – (11/8/16 and 7/9/16 minutes attached)              |              |
| c) Complaint Response   |              |
| d) Proposal received from Jim Brown   |              |
| e) Spread sheet Action – (paper attached – To note)                           |              |
| f) Procedure for Chair and Vice Chair nominations for January 2017 – (verbal) |              |
| g) Draft amended Mem and Arts – (Shivaji Shiva)                               |              |
| h) Board Awayday – (paper attached – To note)                                 |              |
| <b>8. Chief Executive's Report – (paper attached)</b>                         | <b>12.30</b> |
| <b>LUNCH</b>  | <b>12.45</b> |
| <b>9. Business Plan Update</b>  | <b>13.15</b> |
| a) Review of Business Plan – (paper attached – Paul Tuohy)                    |              |
| b) Cycling Development UK Strategy – (Ian Richardson – Presentation)          |              |
| c) Nations Paper – (paper attached – Ian Richardson)                          |              |
| d) London Office – (paper attached – Paul Tuohy)                              |              |
| e) Equalities – (verbal)  |              |

Cycling UK Board of Trustees meeting

Agenda for the meeting to be held on Saturday 22<sup>nd</sup> October 2016 at 10.30am at the Wesley,  
81/103 Euston Street, London NW1 2EZ Tel No: 0207 691 8594

---

<b>10. Volunteering Review</b> - (paper attached - Carole Claridge)	<b>14.45</b>
<b>11. Off Road Campaign – Business Case</b> – (paper – Matt Mallinder)	<b>16.15</b>
<b>12. Financial Reporting</b> – (paper attached – Carol McKinley)	<b>16.45</b>
a) Management Accounts	
<b>13. ECF Membership</b> – (paper attached– Paul Tuohy)	<b>17.00</b>
<b>14. Holidays and Tours</b>	<b>17.15</b>
Cycling UK Holidays and Tours Ltd – Directors to be appointed for 1 year from the 1 <sup>st</sup> January, 2017.	

Proposed Names:	
Jim Maynard – Travel Industry expert	Sheila Simpson – Tour leader
Pam Pilbeam – Tour Leader	Lyndon Bracewell – Tour Leader
Peter Mathison – Ex-Councillor	Paul Tuohy – Company Secretary
To be elected from the Board	To be elected from the Board

**The following Agenda items are for note:-**

**15. Any other Business**

**16. Dates for 2017 Board meetings:**

The Board are invited to note the dates for the next meetings:-

Saturday 21<sup>st</sup> January, 2017

Saturday 8<sup>th</sup> April, 2017

Saturday 13 May, 2017 – AGM

Saturday 22<sup>nd</sup> July, 2017

Saturday 21<sup>st</sup> October, 2017

**Finish 17.30**