

# Code of Conduct

## 1. Introduction

Cycling UK<sup>1</sup> a national membership charity<sup>2</sup>, has been championing cycling since 1878 aiming to create a society where everyone sees the wellbeing, health and environmental benefits of cycling, even if they don't cycle.

Cycling UK's vision is for happier, healthier and greener lives through cycling inspiring people from all backgrounds and abilities to experience cycling's joys and benefits. Acting for all who cycle, Cycling UK wants to make sure cycling is a safe and easy option for everyone to travel, explore and have fun.

## 2. Code of conduct

Cycling UK expects its members, trustees, staff (including freelancers and consultants) and volunteers to behave appropriately and at all times ensure that everyone is able to enjoy the events, activities and programmes it delivers in safe, happy and supportive environments. Cycling UK expects all employees, members, staff, trustees, volunteers and parents (and carers) to:

- respect everyone's rights while being honest and open;
- champion everyone's right to take part;
- celebrate difference in the organisation;
- uphold and adhere to Cycling UK's Safeguarding Policy, Procedures and guidance;
- listen to, and report appropriately, any concerns or allegations of abuse, including poor practice, to Cycling UK's Designated Safeguarding Lead;
- challenge and address any inappropriate behaviour;
- maintain appropriate boundaries and relationships, particularly with children. It is not acceptable for staff or volunteers to socialise with participants of any age outside of a working context;
- communicate appropriately with everyone. Personal social media accounts should never be used to communicate with participants. All

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<sup>1</sup>Company number 25185. The company began in 1878 as Bicycle Touring Club changing its name to the Cyclists Touring Club (CTC) in 1883 and in 2016 the CTC was rebranded as Cycling UK.

<sup>2</sup>The CTC is a registered charity; its registered charity number in England and Wales is 1147607 and in Scotland is SC042541. The CTC operates across the UK under these registration numbers.

digital communication should only be done using work accounts and work devices;

- keep relevant coaching and safeguarding qualifications and training up-to-date;
- keep all participants at Cycling UK events, programmes and activities, particularly children, as safe as possible, with appropriate supervision at all times;
- use constructive and positive methods to developing members and participants' skills;
- use safe methods and techniques in line with your training;
- maintain appropriate staffing ratios;
- make sure equipment is fit-for-purpose, safe to use and accessible;
- stop an event, activity or programme session if an injury happens following appropriate first aid and emergency protocols;
- promote a healthy, safe environment and culture at all times. Smoking, vaping and drinking alcohol are generally not permitted during Cycling UK events, activities and programmes and should always be challenged; and
- be a positive role model.

This 'Code of conduct' should be widely communicated to all member and affiliate groups so that everyone is aware of the expected standards of behaviour while enjoying Cycling UK activities, programmes and events. Member groups must adhere to this 'Code of conduct' and ensure they promote it regularly to all of their group. While affiliate groups are not required to adhere to this Code, it is strongly recommended that they have similar codes of behaviour for their members to follow.

Incidents should be reported in accordance with the Cycling UK Safeguarding Policy, Ride Leaders Toolkit and the Incident flowcharts. The Accident/Incident Reporting Form can be found [here](#).