Present:

**Board Members**
- Janet Atherton (chair)
- Christine Gibbons
- Andy Macnae
- Paul Baker

**Staff**
- Robin Tucker
- Rachel Kirkwood
- Mark Smith
- Melanie Carroll
- Sarah Mitchell
- Matt Mallinder
- James Scott
- Phil Hall
- Jason Carter
- Katherine Fairfax (mins)

Ordinary Business

1. **Chair’s Communication – JA**

2. **Apologies for Absence - JA**
   - Apologies received from Sam Marshall and Fiona Abbott. Andy Macnae to join later.

3. **Declaration of Conflicts of Interest - JA**
   - Nothing further was declared.

4. **Notification of Any Other Business – JA**
   - Trustee elections to be discussed under AOB (Item 9).

5. **Context for meeting – SMi / CG**
   - Purpose of extraordinary board meeting to agree decision on Holidays & Tours.

6. **Feedback and comments on task and finish group paper – JA**
   - Board discussion on Holidays and Tours recommendations.
   - Key discussions: current SLA, cash flow, business plan, market research.

7. **Recommendations – for approval – JA**
   - All trustees present at the meeting voted in favour of the wind-down of Holidays and Tours at the end of the touring season.
   - The board agreed to the marketing of a group of suppliers of cycling holidays in 2022, subject to due diligence checks, and to look into the 3rd party preferred supplier in due course but not in 2022.
   - All trustees present at the meeting voted in favour of proceeding with the liquidation of Holidays and Tours.
   - All trustees present at the meeting voted in favour of members voluntary liquidation.
   - All trustees present at the meeting voted in favour of the preferred timing of liquidation in October (to honor pre-booked tours) subject to further information or any additional advice from lawyers.

8. **Communications strategy – MM**
   - Board provided with an overview of the H&T communications strategy.

9. **AOB – JA**
   - Discussion of ‘drop-in’ session for upcoming trustee elections.