

Present:

Board Members

Janet Atherton (chair)

Christine Gibbons

Andy Macnae

Paul Baker

Robin Tucker

Rachel Kirkwood

Mark Smith

Melanie Carroll

Staff

Sarah Mitchell

Matt Mallinder

James Scott

Phil Hall

Jason Carter

Katherine Fairfax (mins)

Ordinary Business

1. Chair's Communication – JA

2. Apologies for Absence - JA

- Apologies received from Sam Marshall and Fiona Abbott. Andy Macnae to join later.

3. Declaration of Conflicts of Interest - JA

- Nothing further was declared.

4. Notification of Any Other Business – JA

- Trustee elections to be discussed under AOB (Item 9).

5. Context for meeting – SMi / CG

- Purpose of extraordinary board meeting to agree decision on Holidays & Tours.

6. Feedback and comments on task and finish group paper – JA

- Board discussion on Holidays and Tours recommendations.
- Key discussions: current SLA, cash flow, business plan, market research.

7. Recommendations – for approval – JA

- All trustees present at the meeting voted in favour of the wind-down of Holidays and Tours at the end of the touring season.
- The board agreed to the marketing of a group of suppliers of cycling holidays in 2022, subject to due diligence checks, and to look into the 3rd party preferred supplier in due course but not in 2022.
- All trustees present at the meeting voted in favour of proceeding with the liquidation of Holidays and Tours.
- All trustees present at the meeting voted in favour of members voluntary liquidation.
- All trustees present at the meeting voted in favour of the preferred timing of liquidation in October (to honor pre-booked tours) subject to further information or any additional advice from lawyers.

8. Communications strategy – MM

- Board provided with an overview of the H&T communications strategy.

9. AOB – JA

- Discussion of 'drop-in' session for upcoming trustee elections.