

# CYCLING UK – ANNUAL GENERAL MEETING 2019

## AGENDA AND MINUTES

**T**HE ANNUAL GENERAL MEETING of the Cyclists' Touring Club, trading as Cycling UK, will be held at 4.00pm on Saturday 15th June 2019 at The Coin Street Conference Centre, based at the Coin Street Neighbourhood Centre, 108 Stamford Street, South Bank, London SE1 9NH. To book your place you must notify, before 9.00am on 1st June 2019, [sue.cherry@cyclingsuk.org](mailto:sue.cherry@cyclingsuk.org) or 01483 238302 so final numbers can be confirmed with the venue. To obtain admission, members must produce a valid membership card or proof of current membership.  
*Paul Tuohy, Chief Executive*

Versions of this Agenda in alternative formats are also available on request. The proxy voting form is circulated with the April/May edition of Cycle. Procedures for use are on the form.

### Agenda

#### ORDINARY BUSINESS

- 1) To adopt as a true record the minutes of the Annual General Meeting held in Bristol on 12th May 2018.
- 2) To adopt the Annual Report of the Board of Trustees and the audited accounts for the year ended 30th September 2018 as published on the Cycling UK website.
- 3) To reappoint Buzzacott LLP as auditors and to authorise the Board of trustees to fix their remuneration.

#### ORDINARY RESOLUTIONS

4) That the membership fee set pursuant to Article 11 of the Articles of Association shall increase the Adult rate from £46.50 to £48.00, Household rate from £72.00 to £74.00, Senior Rate from £29.50 to £30.50, Affiliate rate from £25.00 to £26.00, and Group Affiliation from £77.50 to £80.00 for the year from 1st October 2019. Junior and Concessions rates remain unchanged.

**Board response:** We are very proud of all our achievements last year. As set out in our new annual impact report, we reached well over 60,000 individuals with our programmes to help get more people cycling, we had some great campaign wins to make cycling safer, and we secured more investment. We couldn't do this without the support that we receive from our members, and next year we want to do even more. It's therefore prudent to budget for a small increase in the membership fee in line with inflation to absorb future cost rises and ensure

we can continue our mission to support cycling. As part of our new strategy, we will also be exploring new ways to raise funds so we can expand our work even further.

Alongside this invaluable support for the charity's work, your membership fee also provides benefits including insurance, legal advice, and rewarding discounts with some key partners, which we will be reviewing this year with members to ensure they meet your needs. Our Direct Debit options make payment easier, and our range of concessionary memberships ensures that membership is accessible to all.

**Proposer: Dr Janet Atherton OBE**  
**Seconder: Carl Pearce**

5) That this AGM proposes that a set of Key Performance Indicators (KPI) shall be set for the Cycling UK. They shall include targets for membership, finance, campaigns, local group activity, public awareness etc. The outcomes of these performance indicators shall be published in the annual report and on the Cycling UK website. The results shall cover a three-year cycle.

**Proposer's note:** There is concern at the lack of information published about quantifiable progress for Cycling UK. We hope this motion will focus the efforts of the Cycling UK. It is common practice among charities and companies to publish such information on their website. See, for example, the following web-links:

- [bit.ly/cyclingsuk-guardianKPI](http://bit.ly/cyclingsuk-guardianKPI)
- [bit.ly/cyclingsuk-sustranskPI](http://bit.ly/cyclingsuk-sustranskPI)
- [bit.ly/cyclingsuk-britishcyclingKPI](http://bit.ly/cyclingsuk-britishcyclingKPI)
- [bit.ly/cyclingsuk-nationaltrustKPI](http://bit.ly/cyclingsuk-nationaltrustKPI)

**Proposer: Peter Kanssen**  
**Seconder: Simon Hattersley**

**The Board accepts this motion.** The Director of Organisational Effectiveness and Finance will be collating a set of Key Performance Indicators covering the areas mentioned in the motion and linked inextricably to the Cycling UK strategy. In designing the KPIs, reference will be made to the websites noted.

### MINUTES OF THE 2018 CYCLISTS' TOURING CLUB AGM

The Annual General Meeting of the Cyclists' Touring Club, trading as Cycling UK, was held at 11.30am on Saturday 12th May 2018 at Armada House Conference & Events, Armada House, Telephone Avenue, Bristol, BS1 4BQ, with Dan

Howard (Chair of Cycling UK Board of Trustees) in the Chair.

### Minutes:

#### ORDINARY BUSINESS

- 1) To adopt as a true record the minutes of the Annual General Meeting held in London on 13th May 2017.  
**Proposed by: Rachel Kirkwood**  
**Seconded by: Ian Wescombe**  
**CARRIED:** For = 2069 Against = 10  
Abstentions = 145
- 2) To adopt the Annual Report of the Board of Trustees and the audited accounts for the year ended 30th September 2017 as published on the Cycling UK website.  
**Proposed by: Ian Wescombe**  
**Seconded by: Rachel Kirkwood**  
**CARRIED:** For = 2090 Against = 17  
Abstentions = 117
- 3) To reappoint Buzzacott LLP as auditors and to authorise the Board of trustees to fix their remuneration.  
**Proposed by: Tim Newbery**  
**Seconded by: Ted King MBE**  
**CARRIED:** For = 2036 Against = 65  
Abstentions = 121

#### ORDINARY RESOLUTIONS

- 4) That the membership fee set pursuant to Article 11 of the Articles of Association shall increase from £45.00 to £46.50 for the year from 1st October 2018.  
**Proposed by: Andy Key**  
**Seconded by: Dr Janet Atherton OBE**  
**CARRIED:** For = 1792 Against = 353  
Abstentions = 78
- 5) That each cycling UK member is entitled to stand for election to the Board of Trustees without having to satisfy a nominations committee's conditions, instead of which a proposal supported by 10 other members should be sufficient to place their name on the ballot paper.  
**Proposed by: Yann Maidment**  
**Seconded by: Ken Barker**  
**LOST:** For = 891 Against = 1213  
Abstentions = 119

*The Annual General Meeting 2018 closed at 1.10pm*