

Circulation:

Board Members

All Cycling UK Board of Trustees

HQ Staff

Paul Tuohy
Carol McKinley
Sue Cherry (Minutes Sec)
Matt Mallinder
Roger Geffen
James Scott

Chairs Communication:

1 Chairs Welcome for 2018 **10.30**

Ordinary Business:

2 Apologies for Absence **10.45**

3 Declarations of ‘Conflicts of Interest’

4 Notification of Any Other Business

5 Minutes of the previous meeting held on Saturday 21 October, 2017 – (attached)

5.1 Action Points from the previous meeting – (attached)

6 Matters arising from the previous meeting not covered on the Agenda

The following Agenda items are for discussion and/or decisions:-

7 Chief Executive’s Report – (Confidential) **11.00**

7.1 Business Plan Report

8 Subscriptions – (Confidential) **11.45**

“The Board’s proposal about Subscriptions for 2018/2019 to the Annual General Meeting as in the accompanying paper”. – (paper attached – Matt Mallinder)

9 Financial – (Confidential) **12.00**

9.1 Management Accounts (paper DKB)

9.2 Audit Update

(a) Account figures for Audit

(i) Cyclists’ Touring Club

(ii) Cyclists’ Touring Club Central

(iii) CTC Holidays & Tours Ltd

(iv) The Cyclists’ Defence Fund

(b) Trustees Annual Report for 2017/18

(c) Annual Report & Accounts for 2016/2017 (Confidential)

(d) “The Board recommends to the Annual General Meeting the appointment of Buzzacott LLP as the Club’s Auditors and to seek the meeting’s approval for the Board to fix the Auditor’s remuneration”. – (Confidential)

Cycling UK Board of Trustees meeting

Agenda for the meeting to be held at 10.30am on Saturday 27 January, 2018 at the Friends Meeting House, 173 Euston Road, London NW1 2BJ – Tel No: 0207 663 1100

10 Governance – (Confidential)	12.20
10.1 Risk Management (paper – Carol McKinley)	
11 Review of Updated Motions – (Confidential paper attached)	12.30
12 Volunteer Report – (Confidential paper attached – James Scott)	12.45
1.00 LUNCH	
13 Holidays and Tours – (Confidential paper – to follow – Jonathan Naughton)	1.30
14 Equality and Diversity – (Confidential paper attached – Paul Tuohy)	1.50
15 Strategic Framework for Campaigns for endorsement – (Confidential paper attached – Matt Mallinder)	2.10
16 Cyclist’s Defence Fund – Appointment of Trustees – (paper – Shivaji Shiva)	2.30
17 Awards and Recruitment – Ambassadors, President and Vice President Proposal/Update – (Confidential – Verbal update – Matt Mallinder)	2.45
18 Member’s Personal Injury Legal Cover T&C’s update – (Confidential paper – Matt Mallinder and Shivaji Shiva)	3.00

The following Agenda items are for note:-

18 Any other Business	3.15
19 Dates for 2018 Board meetings:	3.30

The Board are invited to note the dates for the 2018 Board meetings, Awayday and AGM.

Thursday/Friday 22/23 March – Awayday – venue to be confirmed

Saturday 29 April

Saturday 12 May – AGM – Bristol

Saturday 29 July

Saturday 20 October

Yearly Calendar attached for information only