

Circulation:

Board Members

All Cycling UK Board of Trustees

HQ Staff

Paul Tuohy
Carol McKinley
Sue Cherry (Minutes Sec)
Matt Mallinder
Roger Geffen

Ordinary Business:

1. Chair's Communication 10.30
2. Apologies for Absence
3. Declaration of 'Conflicts of Interest'
4. Notifications of 'Any Other Business'
5. Minutes of the previous meeting held on Saturday 1st April 2017 – (Attached)
 - 5.1 Action Points from the previous meeting – (attached)
6. Matters arising from the previous meeting not covered on the Agenda

The following Agenda items are for discussion and/or decisions:-

7. Chief Executive's Report – (Confidential) 11.00
8. Governance – (Confidential) 11.30
 - 8.1 Business Plan – (paper – Carol McKinley)
 - 8.2 New Structure – (paper – Paul Tuohy)
 - 8.3 Risk Assessment update – (paper – Carol McKinley)
 - 8.4 Chair Appraisal – (Verbal report – Jaki Lowe)
 - 8.5 Finance and Performance Committee – (22 June 2017 – Minutes attached)
 - a) Membership Report – (paper – Matt Mallinder)
 - 8.6 Remuneration Committee – (21 June 2017 – Minutes attached)
 - a) Updated Terms of Reference – (paper – Welna Bowden)
 - b) Updated Remuneration and Rewards Strategy – (paper – Paul Tuohy)
 - c) 2017 Pay Increase – (paper – Paul Tuohy)

LUNCH - 12.30 to 1.00

Cycling UK Board of Trustees meeting

Agenda for the meeting to be held at 10.30am on Saturday 22nd July, 2017 at the Friends Meeting House, 173 Euston Road, London NW1 2BJ – Tel No: 020 7663 1100

9. Campaigns Objectives – Awayday feedback – (possible paper to be circulated later as Awayday only held on 13/7/17 – Duncan Dollimore)	1.00
10. Financial – (Confidential)	1.30
10.1 Budgets 2017/18 – (paper – Paul Tuohy)	
10.2 Re-forecast Budgets 2016/17 – (paper – Carol McKinley)	
10.3 Management Accounts – (paper – Carol McKinley)	
11. Marketing Plan update – (Confidential – paper – Matt Mallinder)	2.00
12. Off Road Campaign Business Case reporting – (paper – Matt Mallinder)	2.15
13. Members’ Personal Injury Legal Cover T&C’s update’ – (paper – Matt Mallinder)	2.30
14. Staff Survey Report – (Confidential - paper – Paul Tuohy)	2.45
15. Equality and Diversity – (Confidential – Paper – Paul Tuohy)	3.00
16. Awards and Recruitment Committee	3.15
Recommendations to the Board:	
• Propose President – Jon Snow	
• Propose Vice Presidents – Josie Dew and Lord Tony Berkley	
• Propose Financial Advisor to the Board – Simon Connell	
• Propose Honorary Consulting Solicitor – Shivaji Shiva	
17. Celebrating Legacy – (verbal – Jaki Lowe)	3.25

The following Agenda items are for note:-

18. Any other Business	3.35
19. Calendar	3.45
20. Dates for 2017 Board meetings:	

The Board are invited to note the dates for the 2017 Board meeting and Members Conference.

Saturday 7th October – Members Conference

Saturday 21st October