

Circulation:

**Board Members**

All Cycling UK Board of Trustees

**HQ Staff**

Paul Tuohy  
Carol McKinley  
Sue Cherry (Minutes Sec)  
Matt Mallinder  
Roger Geffen

**Ordinary Business:**

1. Chair's Communication 10.30
2. Apologies for Absence
3. Declaration of 'Conflicts of Interest'
4. Notifications of 'Any Other Business'
5. Minutes of the previous meeting held on Saturday 1<sup>st</sup> April 2017 – (Attached)
  - 5.1 Action Points from the previous meeting – (attached)
6. Matters arising from the previous meeting not covered on the Agenda

**The following Agenda items are for discussion and/or decisions:-**

7. Chief Executive's Report – (Confidential) 11.00
8. Governance – (Confidential) 11.30
  - 8.1 Business Plan – (paper – Carol McKinley)
  - 8.2 New Structure – (paper – Paul Tuohy)
  - 8.3 Risk Assessment update – (paper – Carol McKinley)
  - 8.4 Chair Appraisal – (Verbal report – Jaki Lowe)
  - 8.5 Finance and Performance Committee – (22 June 2017 – Minutes attached)
    - a) Membership Report – (paper – Matt Mallinder)
  - 8.6 Remuneration Committee – (21 June 2017 – Minutes attached)
    - a) Updated Terms of Reference – (paper – Welna Bowden)
    - b) Updated Remuneration and Rewards Strategy – (paper – Paul Tuohy)
    - c) 2017 Pay Increase – (paper – Paul Tuohy)

**LUNCH - 12.30 to 1.00**

Cycling UK Board of Trustees meeting

Agenda for the meeting to be held at 10.30am on Saturday 22<sup>nd</sup> July, 2017 at the Friends Meeting House, 173 Euston Road, London NW1 2BJ – Tel No: 020 7663 1100

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<b>9. Campaigns Objectives – Awayday feedback – (possible paper to be circulated later as Awayday only held on 13/7/17 – Duncan Dollimore)</b>	<b>1.00</b>
<b>10. Financial – (Confidential)</b>	<b>1.30</b>
10.1 Budgets 2017/18 – (paper – Paul Tuohy)	
10.2 Re-forecast Budgets 2016/17 – (paper – Carol McKinley)	
10.3 Management Accounts – (paper – Carol McKinley)	
<b>11. Marketing Plan update – (Confidential – paper – Matt Mallinder)</b>	<b>2.00</b>
<b>12. Off Road Campaign Business Case reporting – (paper – Matt Mallinder)</b>	<b>2.15</b>
<b>13. Members’ Personal Injury Legal Cover T&amp;C’s update’ – (paper – Matt Mallinder)</b>	<b>2.30</b>
<b>14. Staff Survey Report – (Confidential - paper – Paul Tuohy)</b>	<b>2.45</b>
<b>15. Equality and Diversity – (Confidential – Paper – Paul Tuohy)</b>	<b>3.00</b>
<b>16. Awards and Recruitment Committee</b>	<b>3.15</b>
<b>Recommendations to the Board:</b>	
• Propose President – Jon Snow	
• Propose Vice Presidents – Josie Dew and Lord Tony Berkley	
• Propose Financial Advisor to the Board – Simon Connell	
• Propose Honorary Consulting Solicitor – Shivaji Shiva	
<b>17. Celebrating Legacy – (verbal – Jaki Lowe)</b>	<b>3.25</b>

**The following Agenda items are for note:-**

<b>18. Any other Business</b>	<b>3.35</b>
<b>19. Calendar</b>	<b>3.45</b>
<b>20. Dates for 2017 Board meetings:</b>	

The Board are invited to note the dates for the 2017 Board meeting and Members Conference.

Saturday 7<sup>th</sup> October – Members Conference

Saturday 21<sup>st</sup> October