

East Yorkshire CTC Constitution 2025; Context:

This constitution recognises the general aims and responsibilities of Member Groups of Cycling UK and is drawn up with the following expectations in mind:

Member Groups may expect Cycling UK:

- ☐ To recognise the voluntary nature of local activities, and to offer such volunteers the support and assistance necessary to enable local activities to take place;
- ☐ To promote and train volunteers in the policies and codes of practice that are provided by Cycling UK.

What Cycling UK may expect of Member Groups:

- ☐ To be a local advocate for cycling and to promote their Group within their area
- ☐ To be supportive of activities offered by any Member Group; to co-operate with and not compete against other Member Groups;
- ☐ To be open to all Cycling UK members within the practice and spirit of the Equal Opportunities Policy;
- ☐ For participation in regular Member Group activities to be free, except where there are local additional costs for specific events or publications;
- ☐ To hold in trust for current and future members the financial and intellectual properties of the Member Group for the collective benefit of such members;
- ☐ To adhere to such policies and codes of practice that are provided by Cycling UK and Member Groups to ensure activities are as safe, practical, enjoyable and accessible for all as far as possible within the resources of local volunteers;



Constitution of East Yorkshire Cyclists' Touring Club (EYCTC) presented to a Special Meeting held on Sunday 7th December 2025

1. The group will be called East Yorkshire Cyclists' Touring Club (EYCTC). EYCTC is a Member Group of Cycling UK and operates under its umbrella, policies and insurance arrangements.
2. The purpose of EYCTC is to promote cycling, cycle touring and the quiet enjoyment of cycle-riding in the Hull and East Yorkshire area and beyond. We aim to be fully inclusive with an emphasis on offering social rides and short cycle touring holidays to those of more mature years, for their physical and mental well-being.
3. EYCTC will be administered by a Committee consisting of no more than 10 people, of which there will be at least three individuals acting respectively as:
 - Chair
 - Secretary
 - Treasurer
4. Other roles performed by the Committee may include:
 - Membership Secretary (to administer members and membership matters)
 - Welfare/Safeguarding Officer (to ensure safeguarding of members and in particular minors and vulnerable adults)
 - Website and Publicity Officer (to maintain website and other forms of publicity)
 - Rides Secretary (to keep records of participants in rides and to co-ordinate a programme of rides and cycling events)
 - Right to Ride and Cycling Advocacy Officer/s (to liaise with appropriate other people / bodies about road and cycle path safety for cyclists in particular ERYC and Hull CC)
5. The principal three Officers (Chair, Secretary, Treasurer) may serve for no more than 3 consecutive years but may stand for re-election.
6. New committee members may be co-opted within the terms stated above. Any such co-opted members are to be ratified / elected by the general membership at the next possible Annual or Special General Meeting
7. EYCTC will follow Cycling UK's safeguarding policy to protect minors and vulnerable adults.



8. Membership of the EYCTC will be open to all members of Cycling UK living in the geographical area covered by Hull and the East Riding of Yorkshire, and to all other Cycling UK members who may from time to time wish to join and/or ride with the group.
9. Membership may be refused or removed for conduct or character likely to bring the group into disrepute. Good reasons for such an exclusion/expulsion must be made known to the individual, and an appeal against refusal or removal may be made to an appointed panel consisting of EYCTC group members. The committee's decision on such matters will be final. **Any disputes within the group will be resolved by the Committee, with the option of referral to Cycling UK if necessary.**
10. The committee will hold at least 4 meetings annually in addition to the Annual General Meeting to direct and conduct the business of EYCTC. Such meetings will be meetings in person, except where this is impractical or illegal (e.g. under COVID/Pandemic legislation). Where physical meetings are not possible, virtual meetings such as video conferencing will be deemed a suitable alternative. Any member may attend a committee meeting as an observer. Meetings will be minuted and the minutes made available to the membership.
11. The committee will hold an Annual General Meeting (AGM) close to the end of the financial year (i.e. during the period late March to early May), which will be advertised at least 14 days in advance on the club website and by email through Cycling UK. The AGM will be open to all Cycling UK members. If it is not possible to hold a physical meeting, alternative virtual meeting arrangements will be made and all reasonable efforts will be made to enable all those interested and eligible to attend. This represents a significant change from previous common practice in response to the COVID crisis 2020-2021.
12. In the collection or use of any personal data (e.g. rides attendance etc.), EYCTC will follow the codes and spirit of the GDPR.
13. All members of the group are allowed and encouraged to submit any relevant motion to the AGM in writing or electronically. Motions should be received and acknowledged by the Secretary in advance of the AGM.
14. At the AGM, members will elect, re-elect or ratify Committee members and Officers.
15. Any Group member may stand for election to the Committee, and must be proposed and seconded by Cycling UK members.



16. Committee members may perform more than one role, with the exception of Chair, Secretary and Treasurer who must be separate individuals. It is not advisable for the Welfare/Safeguarding Officer to also be the Secretary.
17. Any Cycling UK member present at any General Meeting may vote. In the event of a tie, the Committee Chair will have the casting vote. Where a physical meeting is held, members must attend in person in order to vote and may not appoint a proxy. Where a virtual (e.g. video conference) AGM is held, voting will be through a show of hands on screen or through the "chat" texting facility of the video conference whilst the meeting is in progress.
18. Any General Meeting will be considered to be quorate if 10 or more members are present (physically or where relevant, virtually).
19. A Special General Meeting (SGM) of the group may be called by the Committee, or by a minimum of 10 members. Any call for an SGM must be made in writing or by e-mail and must be received (and acknowledged) by the Secretary at least 14 days in advance of that meeting.
20. The Committee will appoint an Honorary Auditor to audit the accounts. Accounts will be produced by the Treasurer for scrutiny by the Committee at least once a year. The Honorary Auditor may not be a currently serving member of the Committee.
21. The property and funds of the group are to be used for the collective benefit of Group members.
22. The Committee may wind up EYCTC if it is deemed that the group is no longer viable, e.g. due to lack of sufficient members and/or where there are insufficient funds to run the group effectively.
23. On dissolution, all remaining assets of the group will be used, where possible to benefit cycling in the local area e.g. through other similar local groups or organisations. Where this is not possible the assets will be passed on to Cycling UK for the benefit of cycling more generally as determined by the Committee.
24. The Constitution may only be amended following due process and acceptance at a General Meeting.

This Constitution was adopted at a specially convened Meeting of EYCTC held at: The Hotham Arms, Hotham, East Yorkshire, On: Sunday 7th December 2025



EYCTC Constitution (2025) was presented to a Specially convened Meeting held as part of the Christmas Lunch on Sunday 7th December 2025 at the Hotham Arms, East Yorkshire.

Signed by:

Tracey Parker, Chair

Dave Berger, Secretary

Ordinary members (2 minimum)

DAVID BURMAN

SHEILA MULLEN

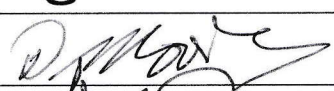


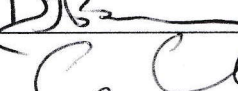


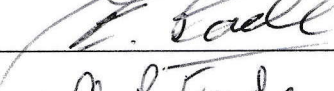
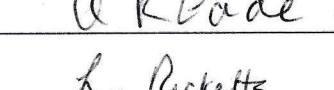
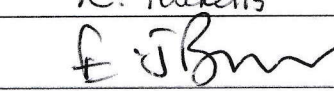
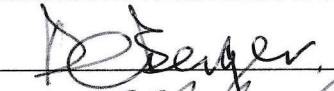
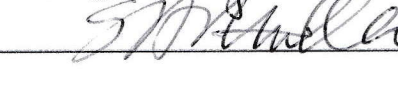

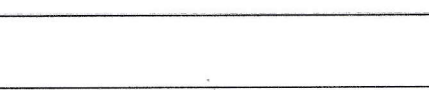
(see subsequent
sheet for
attendees 7/12/2025)

Those also present at the SGM are recorded on the following two pages.

The signed copy will be retained by the Secretary and made available to members on request.

Following discussion and minor amendments incorporated into this final version, adoption of this Constitution was
Proposed by David Burman,
Seconded by Tracey Parker,
and passed unanimously by the membership (numbering 13) present. It was supported in absentia by three more members who had seen and approved the constitution. Names of those present appear on the following sheet.

List of members present at the Specially convened Meeting of EYCTC on 7th December 2025 confirming acceptance of the new Constitution of EYCTC:

Signature	Name
	DUDLEY MOORE
	JOHN M. DUNCAN
	TRACEY PARKER
	David Bulman
	CHRISTOPHER LEACH
	PHILIP TONG
	NIGEL GRAHAM
	EDMUND EADE
	ANN ROSE EADE
	LINDA RICKETTS
	ERIKA BURNET
	DAVID BERGER
	SHEILA MULLEN



List of members present at the Specially convened Meeting of EYCTC on 7th December 2025 confirming acceptance of the new Constitution of EYCTC:

Signature	Name

EY-CTC Specially Convened meeting held

2.45pm on Sunday 7th December 2025 at the Hotham Arms, Hotham

Minutes

1. **Attendees:** Phil Tong, Tracey Parker, Nigel Graham, Dudley Moore, John Duncan, David Burman, Dave Berger, Chris Leach, Ted Eade, Anne Eade, Linda Ricketts, Erika Burney.
2. **Apologies:** Martin Ayling, Dave Cowood, Chris Bowlas (all of whom had indicated their support by text/email for adopting the constitution)
3. **Secretary's Report:** This meeting had been convened with the sole purpose of discussing the proposal to adopt a Constitution drafted by the secretary and widely circulated in advance. The Secretary outlined the need to adopt a Constitution, in order to enter negotiations to open a new Bank Account, as Lloyds will be closing our (and all similar) "Treasurer" account in early 2026.
4. **Legitimacy of this meeting:** In the (hitherto) absence of a Constitution, and with the impending closure of our bank account, there was a high degree of urgency. It was unanimously agreed by the assembled members to grant the meeting legitimacy to discuss and adopt a Constitution.
5. **Discussion:** A few minor amendments were made to the document that had been circulated, viz:

Section 10: amend the number of Committee meetings to "at least 4" from the 6 in the original and include the line "Any member may attend a committee meeting as an observer."

Section 11: include the need to advertise the AGM "at least 14 days in advance"
6. **Adoption:** following discussion, the assembled members agreed unanimously to adopt the Constitution as amended.
7. **The meeting closed at 3.45pm**