






CYCLING UK/TEESSIDE CTC

ANNUAL GENERAL MEETING FOR 2024 THURSDAY 24th APRIL 2025



12.30pm at THE GOLDEN JUBILEE YARM TS15 9XN

1	<u>Apologies received:</u>	
2	<u>Chair's welcome</u>	Steve Brock
3	<u>Minutes of meeting held on 25th April 2024</u> <u>Any Matters arising</u>	See below
4	<u>Chair's Annual report to AGM</u>  2025 AGM Chair's Report.pdf	Steve Brock
4	<u>Secretary's Annual Report</u>	Andy Edwards
5	<u>Treasurer's Annual Report (see attached)</u>  CTC DA local accounts Apr2024-IV	Paul Dawson
6	<u>Any other Officer's Annual Report</u> <u>Membership Secretary</u>  2025 AGM Membership.pdf	All
7	<u>Election of President to AGM 2028 (3 years)</u> Committee recommends Brian Turnbull	
	Chair	Steve Brock
	Secretary	

	Treasurer	Paul Dawson
	Rides/ Events List	Steve Brock
	Website	Peter Thompson
	Events organiser	
	Membership/Registrar	Steve Brock
	Publicity Officer	
	Talks officer	David Larkman
	Welfare Officer	Peter Thompson
	Rights and Planning	Yvonne Ramage
	Election of Honorary Auditor for 2024/25	The Hodgsons
	<p><u>For information:</u> Ride Leaders notified to Cycling UK April 2025</p> <p>Ride Leaders can be appointed any time after being nominated by 2 committee members</p> <ul style="list-style-type: none"> • D Easby • J de Bourg • S Brock • E Bryson • M Garrett • M Greenshields • T deBourg • A Smith • DC Bell (Hard riders) • A Edwards • D Woodhouse • F Auffret 	
8	<u>Any motions submitted by Members</u>	Andy Edwards
9	<u>Any Other Business</u>	

	<u>For info:</u> Programme for Summer 2025 attached	Andy Edwards
10	Close of meeting	
	<i>NB Only Cycling UK/Teesside members may vote on any motions but all cyclists welcome to attend</i>	

FOR INFORMATION PROGRAMME MAY TO JULY 2025

Sunday 11th May 2025	Coxwold Gathering and Church Service Coxwold Village Hall opens 12 noon Service 13.30 at St Michaels	Andy Edwards
Sunday 1 June 2025	Gathering at Lake Gormire (Thirlby Village Hall YO7 2DJ) 12 noon on £8 per person incl tea/coffee No of people attending needed by Sunday 25th May 2025 to Andy Edwards (CTCTeessidenews@hotmail.co.uk) to allow for catering numbers to be notified to village hall	Andy Edwards
Friday 20 – Sunday 23rd June 2025	York Cycle Festival	Yvonne Ramage
Saturday 19th July 2025	Trivets 100km or 100 miles from Swainby Lunch at Hunton Village Hall (Advert and Registration form below) <div style="display: flex; justify-content: center; align-items: center; gap: 20px;"> <div style="text-align: center;">  RegformApril25.rtf </div> <div style="text-align: center;">  CTC TriVets Advert 2025A.pdf </div> </div>	Terence deBourg

CYCLING UK/TEESSIDE

ANNUAL GENERAL MEETING THURSDAY 25TH APRIL 2024

GOLDEN JUBILEE PUB YARM TS15 9XN

15 members in attendance

No

1 Apologies received:

A Wills, D Easby, P Thompson; B Turnbull, P Fellowes, J deBourg, S Campion, Y Ramage, J Williamson, C Caig, B Cooper, C Wilkinson. P Thompson, A Richardson, L Adele

2 Chair's Welcome

Steve Brock welcomed everyone to the meeting and thanked them for their attendance.
He thanked all the Club officers and Ride Leaders for their help during the year.

3 Minutes of AGM held 27th April 2023 (circulated with agenda)

Approved

4 Matters arising from the AGM 2023 not on agenda

None

5 Officer's Annual reports

Secretary

Andy Edwards reported:

Annual Xmas lunch held at Crown Kirklevington in Dec 2023 (27 attendees) and **Annual Lunch** held in Feb 2023 at Wainstones (23 attendees): many thanks (again) to Janet deBourg for organising these successful events.

Ride leaders annual review: 1 new Ride Leader appointed. Thanks to all the Ride Leaders.

Rides

50 in 4 Reliability ride in Feb 24 thanks to Robert Murphy and Steve Brock for organising with Eric Bryson doing the pre ride. 19 riders entered in appalling weather as seems to be traditional with this ride and 18 completed.

Robert Murphy's decision to donate 2 years of entry fees (2023 and 2024) to the Cycle Defence Fund was welcomed

Coxwold Gathering and service (Held jointly with N Yorkshire)

100th service in 2026 and 100th anniversary in 2027

42 attended service in May 2023 from N Yorkshire, Teesside and surrounding areas: estimated that 60% of attendees at Village Hall went to the service.

Plaque designed but no takers for detailed design and costing at this stage

Reading out names of deceased cyclists associated with the service was resumed in May 2023 service with 5 names 2 from Teesside.

Lake Gormire gathering Not held in 2023

York cycle rally June 2023: 3 members camped at the event and 3 attended

Other officer reports:

In Case of Emergency list (ICE) of regular riders: Steve Brock thanked for reviewing and updating. The circulation of the list was restricted to Ride Leaders

Club Talks David Larkman thanked for providing 4 interesting talks at Linthorpe Community centre

6 Treasurer's Annual Report (circulated with the agenda)

Paul Dawson (Treasurer) reported that:

Finances remain in good health, with main income this year coming from the interest generated on our bank balance £178 and the £200 per year grant from Cycling UK,

In the year 23/24 the club have made a loss of £660, which compares to a last year surplus of £599.

The main expenses this year have been the room hire for the lunchtime talks £153 and the prize vouchers £250 to support the rider survey.

Last year's figure includes £550 generated by the sale of the late Peter Brown's bikes and bits, which has this year been donated to the following charities: Cycling UK Cycle defence fund and Parkinson's UK, which was most of the surplus last year and so made up the loss this year

The majority of this year's administration expenditure was for replacement toner cartridges for the laser printer, used for producing the Rides list etc.

Total cash assets, held in the Virgin Money Current account, are £6886.

7 Other officer reports

Steve Brock – Membership Secretary- reported that:

The **In Case of emergency (ICE)** list was updated in Dec 2023 and circulated to Ride leaders. It consisted of 31 regular riders who were paid up members of Cycling UK.

It was requested that an updated ICElist be circulated as soon as possible to Ride Leaders

.As of 26th March 2024, there are 348 Cycling UK members registered in the TS postcode.

Some 150 of these members do not have an email address registered with Cycling UK meaning that communication relies on the club's website and Facebook page only. It is hoped that Cycling UK will write to them asking that they register an email address.

In June 2023 we conducted a survey of all Cycling UK members in the TS Postcode area. A copy of the report is attached to the agenda, but the resulting recommendations are below:

- Discuss need for wider activity in the north as 65% of our members live south of the Tees with rides starting in Hartlepool or Billingham etc
- Examine ways of reaching out to relevant local cyclists. 42% of members are 56 -69 and 48% are 70 plus so 90% of our members are over 56
- Increase membership of our Facebook page. Currently have 313 members.

The next committee need to consider the interaction of the Club FB page (apply to join), the open Club FB page, the Club Website and the Cycling UK links to the website. It was reported that the club was hard to find on a Google search.

Steve Brock had set up a generic email address for the club Stephen Brock <teessidectcgroup@gmail.com>

A What's App group for regular riders was also suggested.

- Increase awareness of Cycling UK benefits. Chair wants to have a meeting with Cycling UK to discuss and how members groups can learn from each other along with support from Cycling UK to local groups and to develop regular contact with Cycling UK
- Consider widening event itinerary e.g. weekend, gravel, off road and evening rides.
- Contact made with those interested in an active role in the club as there is considerable talent among members. Unfortunately, none of the volunteers identified from the survey had followed up their interest.

The findings and recommendations were presented to local members at a Teesside CTC Talk on 17th August 2023.

No other officer reports were received.

The following were elected:

Chair: Steve Brock

Secretary: Andy Edwards

Treasurer: Paul Dawson

Rides/Events list: Terry deBourg

Web site: Peter Thompson

Membership secretary: Steve Brock

Events organiser: No nominations

Publicity officer: Mark Greenshields

Rights officer Yvonne Ramage

Welfare : Peter Thompson

It was noted that the following positions were not filled and these were referred to the committee for trying to find people to fill these vital positions for the club's future:

- **Events Organiser**

Ride Leaders

Ride Leaders are appointed by the club's committee not the AGM. It was noted that the following were currently appointed as Ride Leaders:

S Brock, B Turnbull, D Easby, J deBourg, R Murphy, E Bryson, M Greenshields, T deBourg, A Smith, D C Bell, A Kay and A Edwards

Chair reminded all Ride Leaders to undertake the online Cycling UK course if not already done so and this is to be raised at the next committee meeting. Annual review of Ride Leaders to be held in Autumn 2024 and will ask specifically if course has been completed.

Based on experience from a recent accident it was also agreed that all Ride Leaders should be asked to carry a small emergency blanket funded by the club and that all Club riders should be advised to carry one on their bikes at all times. Arrangements to be sorted out by next club committee meeting.

All riders were reminded to carry their own first aid kit

Also a reminder to have W3W app on phones for calling the emergency services

It was also agreed to hold a ride at a later date to support the Yorkshire Air Ambulance.

It was suggested putting the Rides list on a database to make drawing up the list easier for all concerned. This was left to Terry de Bourg, Eric Bryson & Steve Brock to progress and report back on

9 **Club President**

It was noted that Andy Wills was appointed at 2022 AGM to serve until AGM 2025. A new President will be appointed at AGM 2025.

10 **Election of Honorary Auditor for 2024/2025**

Norma Hodgson (with assistance from Gale Hodgson) was appointed and thanked for her previous service.

11 **Motions submitted by Members received**

None received

12 **Any Other Business**

A **Appointment of person to lead on a combined Trivets and 100th Anniversary ride**

2025 was the 100th anniversary of the club and also a Trivets ride's year. It was asked if there was anyone willing to lead on this project. No volunteers came forward so this was referred to the next club committee to consider with anyone interested asked to contact the Chair in the meantime.

B **Redesign of club logo**

It was agreed that Steve Brock (Chair) would get 3 designs prepared paid for by club funds and put these out for consultation (including costs) with regular club riders via Facebook page etc. Based on the comments received he will then be authorised to use his discretion to produce a final design for use paid for by club funds. The current logo based on a scanned cloth badge would then cease to be used.

C **Club publicity: encouraging new members**

As revealed by the membership survey the club has a serious demographic issue with of members aged over 70. Unless some younger members were recruited the club would soon fade away.

The club had no printed publicity leaflet to hand out to attract new members.

It was agreed that Steve Brock would:

Obtain leaflets in various sizes etc with new logo for Ride Leaders to hand out & put relevant sizes in prominent place e.g. doctors surgeries.

The leaflets would feature a phone no as well as generic email address QR code and website.

Steve Brock was authorised to obtain a sim on a cheap contract and use his discretion to obtain a smart phone to use the number so there was a common point

of contact to put on the publicity leaflet and avoid putting on the leaflet numbers that might change.

It was requested that the leaflet give an idea of speeds that the club rides at eg 10 - 12 mph

The costs for the sim, contract for sim and phone to come from club funds.

The contents of the leaflet plus cost would be consulted on via email with Ride Leaders as a draft with final decision on content and cost left to Steve Brock's discretion having considered the consultation comments received.

Ride Leaders were reminded to assess any new rider's abilities before taking them on a club ride.

D Club kit

The last kit had been ordered in 2017 and there were now no more kits available plus the club was getting a new logo.

So it was decided to order new kit and to authorise Steve Brock and Martin Blewett to progress the proposal. This would be on the basis of the club buying and giving one shirt, cap/under helmet headwear and gilet to regular riders (defined as those entered on the ICE list). A follow up order for other items could be made after the initial order is received.

A proposal was to be put out to consultation before ordering the gear with approx. cost with the final order at the discretion of Steve Brock and Martin Blewett after they have considered the results of the consultation.

E Programme for Summer 2024

Details were given of the Coxwold Gathering and service; the Lake Gormire gathering and York Cycle Rally

In the case of the Gormire gathering it was agreed that all regular riders attending (defined again as those on the current ICE list) would have their lunch (total cost £8) paid for out of club funds. This did not extend to partners/riders not on ICE list.

13 Close of Meeting

The Chair thanked everyone for their attendance.